

Geauga County Public Library
Operating Policy Manual

SECTION: FINES FOR LATE CHECK-INS
NUMBER: 761
EFFECTIVE DATE: December 15, 2009, Effective January 1, 2010
PAGE: 1 of 1

Library materials that are checked-out (borrowed) and then checked-in (returned) after the due date are assessed the following late fines per item to the borrower:

Books, including hardbacks, paperbacks, pamphlets, college catalogs, motor manuals, schematics and other ephemeral materials: juvenile, young adult and adult	10 cents per day, maximum of \$5.00
Books on tape and books on compact disc (talking books)	10 cents per day, maximum of \$5.00
Periodicals	10 cents per day, maximum of \$5.00
Compact discs and audio cassettes as sound recordings	10 cents per day, maximum of \$5.00
Kits, sound recordings or filmstrips with book or pamphlet	10 cents per day maximum of \$5.00
Holiday or homework materials	10 cents per day, maximum of \$5.00
Video Plus collection and DVD Plus	\$1.00 per day, maximum of \$25.00
Compact disc or DVD as computer software	10 cents per day, maximum of \$5.00
Video cassettes in permanent collections classifications include juvenile and family and video cassettes and DVD's in popular collections	10 cents per day, maximum of \$5.00
Electronic Reading Devices (Rocketbooks) MP3 Players	\$1.00 per day maximum of \$25.00
Reference Materials	\$1.00 per day maximum of \$25.00

Revised December 15, 2009
Revised February 12, 2002
Revised November 21, 2002
Revised October 29, 1999
Approved January 1, 1994