

1Geauga County Public Library
Operating Policy Manual

SECTION: MEETING ROOMS – LIBRARY ACTIVITIES
NUMBER: 555
EFFECTIVE DATE: March 12, 1996
PAGE: 1 of 1

The primary purpose of meeting rooms is for library activities, including programs presented by library staff or by a Friends of the Library group and other organizations affiliated with the Library. When a meeting room is not being used for a Library activity, then it may be used by the public.

Fund raising events sponsored by the Library, Friends of the Library or other organizations affiliated with the Library are permitted.

Refreshments may be served. The Library staff is responsible for setting up or taking down chairs or tables for Library activities only.

Library sponsored activities may be conducted before or after library hours at the discretion of the Library Manager. The presenters of Library programs may wish to limit public comments during all or part of their meetings or programs. Any such limitations shall be announced at the beginning of the meeting and should in no way interfere with the public's ability to attend, observe or listen to the program.

Reviewed December 30, 2008
Approved March 12, 1996